

## October 19th, 2021, OIS Steering Committee Agenda

**Present:** Jennifer Sandvig, Scott Sleeman, Sarah Ramirez, Jennifer Hunt, Joanna Kindell, Kevin Reilly, Ruth Walton, Ali Barresi, Christina Wolf, Alice Massey, Beth Coleman, Carrie Howell, Danielle Khieu, Nancy Briant, Serrae James, Tina DeSouza, Pat Allen-Sleeman, Guest Kerri Gutierrez, Guest Kevin Shuba.

**Absent:** Toi Gibson, Carole Searle, Caitlin Shockley

**September Minutes: Approved**

### Executive Committee Decisions:

- **Non-Instructional #1019006** – Requested extension for October Recertification due to medical leave. Recertification will be completed within 30 days of returning to work. **Approved 9/23**
- **Instructor #907** – Requested one-person workshop in Redmond. **Approved 9/23**
- **IC RG #0321##** (Rise Services, Eugene) – Instructor Certification. Completed solo review with Instructor #907. Average 89% PPT and 100% Physical Skills. Requested G-Level Agency Instructor. **Approved 9/28**

### Old Business:

- **New Mentor Training**  
A subcommittee of Serrae James, Jennifer Sandvig, and Ruth Walton was formed to review new Mentor requirements and/or training.
  - The subcommittee will be presenting again in November
- **Independent Instructors Contracting with 3<sup>rd</sup> Parties**
  - Conversation on this topic will continue in November.

### New Business:

- Instructor #011708 – Instructor #011708 attended the meeting with lawyer Kevin Shuba to discuss the decertification that was voted on at the September meeting. After discussion with the Instructor on how the workshops are being held, it was determined by the SC members that two co-trainings with approved Master/Mentor Instructors would be appropriate. Lawyer Kevin Shuba spoke about the process OIS uses for decertification and felt that some changes should be made.

Motion for Instructor to complete two co-trainings with an approved Master/Mentor Instructor within 90 days and can be held within the Instructor's agency. Both co-trainings will be reviewed using the solo review evaluation and

physical skills form. De-certification stands until the two co-trainings have been completed.

Motion – Danielle Khieu

Second - Kevin Reilly

Unanimous

- **Alternative Services** – Modification renewal request. Instructor #340 presenting.
  - Instructor #340 presented information for a modification renewal Individual becomes aggressive then sits on a couch and begins to hit himself which is when the modified limb control is used. In the past year, individual has tried to headbutt but only reaches the staff's arm. Due to modification, individual is unable to bite staff. Only one bruise to individual was reported. Staff went through re-training.

Motion to approve modification for 1 year

Motion – Joanna Kindell

Second – Tina DeSouza

Unanimous

- **Steering Committee/Instructor Resignation** – Instructor Alice Massey #522
  - The SC members spoke with gratitude about Alice's dedication to OIS over the last 20 years and the impact she has had on many people.

- **Steering Committee Open Seats** – North Coast/Metro Regional Representative – open. Independent Behavior Consultant (Mid-Willamette Valley) – open. Vocational – open.
  - Motion to approve Master Instructor Nancy Briant for the North Coast/Metro Representative seat
  - Motion Ruth Walton
  - Second Ali BarresiUnanimous

- **Expanding the Definition of Restrictive Measure** – Instructor #021101
  - Instructor #021101 spoke about whether arm limb control meets the requirement of a PPI because there is no attachment. Movement is only prevented to the face/head which might only be less intensity of impact. Jennifer Sandvig and Sarah Ramirez demonstrated. Jennifer Sandvig feels that this is physical positioning. Would like SC to consider splitting out limb control if you are not actually attached by grasping a hold of clothing, attaching the limb to the individual's body, or attaching to a surface but instead maintaining connection and allowing freedom of motion. Would this be a restrictive measure? Or physical positioning with an arm variation. Questions were asked about the wording that

might be used and avoiding the word attachment and buffer. A suggestion was made for “guiding the limb” or “limb guidance”. It was mentioned that the terminology needs to be specific to arms. Jennifer Sandvig is suggesting that we have two classes of limb control – one where the limb is attached and held, and one where there is no attachment, and the individual still has freedom of motion. Kevin asked what the Instructor is hoping to avoid by changing the definition? The Instructor and their agency are finding that this technique is happening a lot especially because of SB 710. Kevin mentioned that this is a grey area and had concerns about if it goes to an ODIS investigation and how it would be interpreted. Christina asked if the term limiting would be appropriate. Ruth asked if this could be a variation of closing the attack and if it goes over five seconds then it is a limb control. Deflection was also discussed. Scott liked the term sustained deflection. Scott is recommending that PCL test drive and bring back data about how long they lasted and how many went into a PPI.

Motion to allow PCL to test and bring back data to the SC in January.

Motion - Scott Sleeman

Second - Joanna Kindell

Unanimous

- **SB 710** – Continued conversation including written competency tests for Instructors, annual continuing education credits for attendees, should all Instructors use the updated certificates, all workshops need to be at least 12 hours.
  - Scott spoke about the meeting with Instructors to talk about SB 710. He spoke about how some employees failed the competency test twice. Scott is suggesting that everyone use the new SB 710 certificate as of April 2022. Some agencies have already started. All workshops must be minimum of 12 hours (not 10 hours for remote workshops). Annual continuing education credits for attendees was not discussed at this meeting.
- **Substantiated Abuse Form** – Reviewing initial revisions
  - Scott asked for input from the SC members on the initial revisions. Ruth asked about how we know if someone has a substantiated abuse. OIS does not do background checks. Scott thinks that the state representative should be contacting OIS if an Instructor has a negative background check. This form would be required by Instructors each year prior to attending April Recertification. Jennifer Sandvig suggested that a change to the Instructor Manual should happen with enough time for Instructors to receive the updated manual and know that to attend and complete April Recertification, the substantiated form will need to be completed and submitted to OIS.

- **Instructor Candidate Decertification -**
  - **IC CJ #0321##** (Youth Unlimited, Troutdale) - Instructor Candidate missed two scheduled co-trainings with no notice to the Instructors. An email was sent on July 26, 2021, that the candidacy was suspended and asking for information from the Candidate for Steering Committee review. No response was received. Candidacy ends on 10/31/2021.
  - **IC KP #0321##** (Northwest Mental Health, Gladstone) - Candidacy ends on 10/31/2021. Only the Observation has been completed at this time.
  - **IC DG #0121##** (Koza Care, Springfield) - Candidacy ends on 10/31/2021. OIS has had no contact with Candidate since April 2021. Multiple contact attempts have been made by OIS. Last attempt on 6/14.
    - Motion to decertify Instructor Candidates IC CJ #0321##, IC KP #0321##, & IC DG #0121##.  
Motion - Kevin Reilly  
Second - Carrie Howell  
Unanimous
  
- **Instructor Candidate Resignations**
  - **IC TM #0321** (IS Living, Salem) – Resigned Candidacy as of 10/5/2021.
  - **IC KS #0121##** (ASI, Medford) – Resigned Candidacy as of 10/15/2021
    - The OIS-SC acknowledges the Instructor Candidate resignations.
  
- **IC ED #0321##** - Instructor Certification. Completed solo review with Instructor #932. Average 88% PPT and 100% Physical Skills. Requested G-Level Agency Instructor.
  - Motion to approve as G-level Agency Instructor  
Motion – Sarah Ramirez  
Second – Jennifer Hunt  
Unanimous
  
- **IC GV #0521##** (Rise Services, Salem) - Requesting Solo Review. Module 2 – 90%, Module 4 – 90%, Module 6 – 90%, Module 8 – 90%, MHD/ASD – 90%, 68/71 Physical skills with Instructor #0414117. Intro – 88%, Module 1 – 89%, Module 3 – 90%, Module 5 – 90%, Module 7 – 88%, 35/35 Physical Skills with Instructor #091405. Requesting C-level Agency Instructor. Solo Review dates are Nov 4/5, Nov 9/10, Nov 17/18.
  - Motion to approve solo review request  
Motion – Ruth Walton  
Second – Christina Wolf

Unanimous

- **OIS Curriculum Discussion – Scott Sleeman**
  - Scott is requesting that the Steering Committee members submit scenarios to incorporate into the OIS PPT by January 1, 2022.
- **April Recertification 2022**
  - Scott asked Kevin Reilly to inquire about scheduling building space for April Recertification for the Mid-Willamette Region (Region 3)
- **April Recertification Physical Skills Review - Instructor #091405**
  - The option of scheduling small workshops for physical skills review during April Recertification if larger workshops are not possible was introduced.
- **ODDS Requested Workshops – ODDS is working with OIS to provide modified remote G level workshops for a large group of DSPs.**

**Future Modification Renewals:**

<b>Agency</b>	<b>Instructor</b>	<b>Initials</b>	<b>Renewal Date</b>
ASI	OB #012016	BC	10/2021
Independent	DK #980	C	11/2021
Southern Oregon Aspire	SC #357-N	K	1/19/2022
RISE	IC #071805	BN	03/2022
ASI	RR #081908	GO	7/2022
RISE	JD #012108	JT	7/2022
Independent	SR #011522	MM	9/2022
Premier Community Services	LR #051558	AF	9/2022

**Workshop Certification Totals: May 1, 2021 – September 30, 2021**

<b>Recertified</b>	<b>Newly Certified</b>
<b>1431</b>	<b>1194</b>

**August 2021 PPIs Taught**

RM	LC	BS	1P1A	1P2A	1P1 OR 2 AE	LBM	2P LBM	1P1AIPS	1P2PS
537	538	538	134	133	110	39	31	92	91

2PS	2PE	2PSC	3PSCL	2PW	2PSW	3PSE	2PLC	BAP	WC
121	121	119	87	102	97	80	33	80	38

BH	C
75	63

G	IF
40	39

Recertified	Newly Certified
279	260

**Next Meetings:**

November 16<sup>th</sup>, 2021

January 18<sup>th</sup>, 2022

February 15<sup>th</sup>, 2022