

June 15th, 2021, OIS Steering Committee Agenda

Present: Sarah Ramirez, Scott Sleeman, Carole Searle, Brian Tsutsumi, Carrie Howell, Serrae James, Nancy Briant, Beth Coleman, Alice Massey, Ruth Walton, Joanna Kindell, Tina DeSouza, Jennifer Hunt, Kevin Reilly, Ali Barresi, Christina Wolf

Absent: Jennifer Sandvig, Danielle Khieu, ToiNae Gibson, Kirsten Collins

May Minutes: Approved

Executive Committee Decisions:

- **IC EF #0321## (Professional Therapeutic Community Network)** Requested Solo Review. Module 1-88%, Module 3-89%, Module 5-86%, Module 7-90%, MHD/ASD-87%, 71/71 Physical Skills with Instructor #011921. Intro-87%, Module 2-87%, Module 4-88%, Module 8-90%, 56/57 Physical Skills with Instructor #585. **Approved 5/27**
- **Instructor #091421** – Requested exception for workshop attendees to complete physical skills outside of the required time. **Approved 5/27**
- **Instructor #091421** – Requested exception for 13-person hybrid workshop. **Approved 6/1**
- **IC KM #0121## (ASI, Tigard)** Instructor Certification. Completed solo review with Instructor #48. Average 86% PPT, 90% Physical Skills. Requests C-Level Agency Instructor. **Approved 6/3**
- **IC SB #0121## (PCL, Salem)** Requested Solo Review. Module 1-87%, Module 3-88%, Module 5-86%, Module 7-87%, 69/70 Physical Skills with Instructor #011921. Intro-88%, Module 2-87%, Module 4-88%, Module 6-85%, Module 8-86%, MHD/ASD-86%, 70/70 with Instructor #011522. **Approved 6/1**
- **Instructor #091421** – Requested approval for workshop attendees to complete the physical skills outside of the required time. **Not Approved 6/3**
- **Instructor #041928** – Requested exception for required supervision at a Physical Skills webinar due to poor internet service at workplace. **Approved 6/10**
- **Instructor #091925** – Requested exception for 1 person workshop in the Cascade region. **Approved 6/12**
- **Instructor #051538** – Requested that staff SS attend a physical skills webinar outside of the required time limit. **Approved 6/14**

Old Business:

- **Instructor #041928** – Completed April Recertification requirements as established by OIS-SC for pre-approved attendance exception.

The SC acknowledges the completion of the April Recertification requirements.

New Business:

- **Instructor #081930 – Modification Request**
Instructor #081930 and guest AD presented a modification. The SC questioned the Function of Behavior, which was not clear. They asked to see pictures demonstrating the modification or have it shown in person. The SC is unable to approve a modification without seeing it in the PBSP. Feedback was given and the Instructor can request further review by the SC when more information is available.

- **Standards of Physical Skills Manual – Belt/Shirt**
At this time, the Standards of Physical Skills Manual states that the Belt/Shirt is to be released with both hands simultaneously. Scott Sleeman requested that the release be changed to releasing the Shirt and then the Belt. He also requested that the Instructors at the Instructor Candidate workshops be allowed to teach this change before the Physical Skills Manual is updated in April 2022.

Motion to approve including the option to release the Belt/Shirt one hand at a time and allow Instructor Candidates to learn the new release before the Manual is updated. The Physical Skills Manual will be updated in April 2022.

Motion – Kevin Reilly

Second – Serrae James

Unanimous

- **Physical Skills Webinars – OIS is hosting the last physical skills webinar on July 22nd.**
If a participant misses that webinar, will Instructors have the option to request an exception to teach the physical skills in person even though it will be past the 2-week requirement for in-person workshops.

Motion to not approve Physical Skills webinar exceptions after the last webinar dated July 22nd, 2021.

Motion – Serrae James

Second – Kevin Reilly

Unanimous

- **Instructor #051550 – Requests OIS Behavior Professional, Non-Instructional Status.**

Motion to approve status change to OIS Behavior Professional, Non-Instructional status.

Motion – Scott Sleeman

Second – Carrie Howell

Unanimous

- **New Mentors Training**

Tabled until the next SC meeting

- **Senate Bill 710**

Scott Sleeman updated the Steering Committee on information pertaining to Senate Bill 710. The bill is slated to take effect July 1, 2021. Scott is looking at scheduling a remote webinar for Instructors to talk about the bill and answer any questions. The webinar will be recorded for those Instructors that are unable to attend.

Physical Skills Webinar Attendance as of 6/15/2021

	Attendees		Attendees
April 1st	60	November 9th	109
April 15th	60	November 23rd	124
May 1st	73	December 7th	67
May 15th	104	December 29th	175
June 8th	66	January 12th	92
June 15th	134	February 9th	105
June 30th	185	February 23rd	109
July 8th	19	March 2nd	75
July 22nd	72	March 15th	116
August 3rd	74	April 6th	170
August 19th	155	April 27th	135
September 2nd	100	May 10th	103
September 22nd	173	May 24 th	105
October 6th	112	June 8th	75
		Total*	2842

*Attendee counts are an approximate amount

Future Modification Renewals:

Agency	Instructor	Initial	Renewal Date
Albertina Kerr	JM #895	H	7/31/2021
ASI	RR #081908	GO	7/21/2021
Independent	SR #011522	MM	9/15/2021
Premier Community Services	LR #051558	AF	9/15/2021

ASI	OB #012016	BC	10/31/2021
Independent	DK #980	C	11/31/2021
ASI	CS #464	A	11/31/2021
Southern Oregon Aspire	SC #357- N	K	1/19/2022
RISE	IC #071805	BN	03/31/2022

April 2021 PPIs Taught

RM	LC	BS	1P1A	1P2A	1P1 OR 2 AE	LBM	2P LBM	1P1AIPS	1P2PS
666	666	666	147	144	119	47	47	104	93

2PS	2PE	2PSC	3PSCL	2PW	2PSW	3PSE	2PLC	BAP	WC
123	134	134	100	121	121	97	23	108	25

BH	C
57	79

G	IF
46	54

Next Meetings:

July 20th, 2021
September 21st, 2021
October 19th, 2021